

## FACULTY NEWSLETTER

From the  
Dean of Academic Services  
and the  
Dean of Technical/Occupational Services

April 1, 1991

Vol. 1, No. 10

### FROM THE SUGGESTION BOX

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It has been suggested that the College needs a **policy** (or set of policies) on faculty/staff membership in organizations such as **Kiwanis, Lions Club, Civitan, Rotary**. In response, the Dean of Academic Services has written a memorandum to Dr. Randy Jarrell, Chair of the **Committee on Faculty and Staff** asking that Committee to consider the matter and to make a recommendation to the president and his administrative staff.

### NIGHT ADMINISTRATORS FOR APRIL

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The administrative staff has been assigned night duty during the ~~month~~ of April as follows:

April 1: Bruce Bizzoco  
April 2: Chuck Bearden  
April 3: Ed Winslow  
April 4: Arthur Howington  
April 8: Thomas E. Umphrey  
April 9: C. Britt Turner IV  
April 10: Bruce Bizzoco  
April 11: Rick Shelton  
April 15: Rick Rogers  
April 16: Bruce Bizzoco  
April 17: Dennis Sampson  
April 18: Jim Purcell  
April 22: Mary Ann Pearson  
April 23: Charles Payne  
April 24: Robert Nix  
April 25: Martha McCurley  
April 29: Humphrey Lee  
April 30: Bill Langston

### AIR CONDITIONING/ REFRIGERATION INSTRUCTOR ADDED TO THE FACULTY

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James Logan has been employed the new Shelton State air conditioning/refrigeration instructor. Before joining the Shelton State faculty, Mr. Logan was an employee of McAbee Construction Company. Mr. Logan began his duties on March 1st.

### CANINE UNIT MOVES TO FIFTEENTH STREET

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The Alabama Canine Law Enforcement Officers Training Center (ACLEOTC) has moved its operations from Westervelt Farms to the **Fifteenth Street Campus**. ACLEOTC will begin working from the Fifteenth Street location on April 1st.

In order to make this move, new kennels and storage space had to be constructed. The central offices of ACLEOTC will be housed in a trailer formerly occupied by the Certified Drivers License school of the Alabama Highway Patrol. The main classroom of ACLEOTC will be a portable on the drill field of the Alabama State Fire College. Students who attend ACLEOTC programs and courses will be housed in local motels. The College will provide meals for these students in the cafeteria on Fifteenth Street.

### HELEN THOMAS IN TOWN

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Shelton State is co-sponsoring a presentation by **Helen Thomas, the UPI White House Bureau Chief**. Ms. Thomas has been a news correspondent for over forty years, covering the White House during the presidencies of Kennedy, Johnson, Nixon, Ford, Carter, Reagan, and Bush. These experiences, in addition to her continuing coverage of the White House during Desert Storm and its aftermath should be of interest to all our students and faculty.

Ms. Thomas will be at the **FNB Concert Hall** in the Moody Music Building on the UA campus on **April 10th**. Shelton State students and faculty are invited to attend the question-and-answer session which will begin at **11:15 a.m.**

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### Helen Thomas Visit (continued)

Those who are interested are encouraged (and permitted) to dismiss your classes to attend. However, if you do so, please take reasonable measures to ensure that your students do actually attend the session with Ms. Thomas.

For students and faculty without transportation, a Shelton State bus shuttle will leave the Skyland campus at 10:30 a.m. There is no admission charge for this event.

### **RETURN TO "FIFTY-MINUTE" CLASSES**

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Because of a change in policy from the Chancellor's office, the Shelton State will again be permitted to use **fifty minutes** as the standard for an instructional hour in its classes. Please recall that earlier in the year, the Chancellor had required us to use **fifty-five minutes** as the standard for class periods which lasted longer than **seventy-five minutes**.

We will resume the "fifty-minute" schedule with the **summer quarter**. The only change may be that the "twelve o'clock" slot will begin at **12:45 p.m. on the Fifteenth Street Campus** and at **12:25 p.m. on the Skyland Campus**.

The **reason for this difference** is that the occupational and technical programs which are taught on the Fifteenth Street campus quite often require students and faculty to be in class or lab from morning through afternoon. In such cases, if there is not a regularly scheduled lunch break there is no time during which students and faculty can eat lunch.

### **PROPOSED CALENDAR FOR 1991-1992 READY FOR INSPECTION**

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A draft of the proposed calendar for next year, **1991-1992**, has been

prepared and is ready for you to inspect. Copies of this calendar are available on the Fifteenth Street Campus from **Judy Holland** in the Office of the Dean of Occupational and Technical Services and on the Skyland Campus from **Betty Walker** in the Office of the Dean of Academic Services.

Please review this proposed calender this week, at least by **4:00 o'clock p.m., Friday, April 5th**. Give suggestions for change to Ms. Hollard or to Ms. Walker.

**Kudos** go to **Judy Holland** and to **Diane Layton** for developing this draft calendar. This year, as in years past, they do a **very fine job** with this responsibility.

### **COLLEGE TO HIRE NEW AUTO MECHANICS INSTRUCTOR**

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The College has advertised for and plans to employ a new auto mechanics instructor. The members of **search committee** for this position include Hugh Kynard, David Freeman, Kim Inman, Judy Holland, and Roy Pugh. Deadline for the receipt of applications for the position is **5:00 o'clock p.m., April 5th**.

### **COLLEGE TO HIRE LPN INSTRUCTOR FOR NIGHT CLASSES**

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The College will soon advertise an opening on its faculty for an LPN instructor for the **night program**. This will be a **full-time** position. The deadline for receipt of applications for this position will be **April 30th**.

### **DIVISION CHAIRS TO MEET**

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The Division Chairs will meet **Friday, April 5th, at 1:00 o'clock p.m. in Room 407 on the Skyland Campus**.